

Proceedings

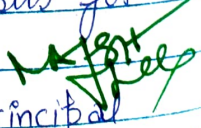
31 August, 2023

The meeting of IQAC was held on 31 August, 2023 at GDC Kumarsain under the Chairmanship of Dr. Rajesh Dhorta. The following members were present in the meeting :

1. Dr. KC Kashyap - Co-coordinator ~~Dr. Kashyap~~
2. Prof Vansha Verma - Convenor ~~Prof Vansha~~
3. Prof Bhushan Azad - Member ~~Prof Bhushan~~
4. Prof Ashish K. Chauhan - Member ~~Prof Ashish~~

The meeting elucidated on a few point regarding the quality management of the college.

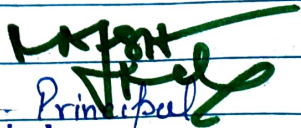
- i) Two external members who are experts in quality management would ensure the standard and high quality of the college. We are hoping Dr. Bhupender Kumar Dogra, Ex associate Professor (Pub Adm.) and Dr. Gopal Kishan Bhanuway, associate professor (Music) to be a part of the Quality Management Team. Kindly accord your consent.
- ii) The IQAC will make sure that quarterly meeting will be held in a year.
- iii) Request letter will be sent to the external members to seek their approval.
- IV) Criterion wise incharges to be notified and circulated within a week.
- V) Status of 2 F and 12 B registration with respect to GDC Kumarsain.
- VI) To strengthen the library.
- Vii) To liason with the companies established around for extending CSR activities in the campus for the welfare of the students.


Principal
Government Degree College
Kumarsain, Dist. Shimla, HP

Action taken report

1. Regarding sending of request letters to the perposed IQAC members Dr. B.K. Dogra, Dr. Gopal Bhardwaj, the letters were sent to both online and offline on 1st Sep, 2023 after obtaining their verbal consent on mobile phone.
2. On 2nd of September, 2023, the NAAC criteria wise incharges were notified and a meet was scheduled on 30 Sep, 2023.
3. Regarding obtaining certificates of 2F and 12B, it was observed that the college has only temporary affiliation w.r.t. B.A. Only, whereas, the B.Com course running in the college is not affiliated to HP so far. Dr. Bhushan Azad has been given the task to see into the matter of affiliation after having conversation with the academic branch of HPU.
4. Since, there is no librarian posted in the college the teachers were directed to help the students by providing them books from library when they really need those. The library committee of the college will give suggestions for improvement in the library. The library is only running in the area partitioned from the staffroom and there is hardly any place for the reader to sit and study inside the library.
5. The IQAC decided to reach out to the SJVNL, Bithal for fulfilling the seating requirements of the teacher and students of the college. A letter demanding furniture for staffroom and campus was drafted and sent to SJVNL on 05-10-2023.


IQAC Co-ordinator


Principal
Government Degree College
Kumarsain, District Shimla, HP

A meeting of IQAC (Second Quarter 2023-24) was held in the staffroom under the chairmanship of Principal Dr. Rajesh Dhorta. The following members attended the meeting.

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|----------------------|-----------------------|
| 1. Prof Varsha Verma | 2. Dr. Bhushan Azad |
| 3. Prof Achish Kumar | 4. Dr. Santosh Sharma |

Agenda of the meeting

1. Conformation and approval of previous IQAC meeting minutes.
2. ATR of previous IQAC meeting.
3. Quality initiatives by IQAC.
4. Forth coming activities of IQAC.

Minutes of the meeting —

1. The minutes of previous meeting were read out and endorsed by all the IQAC members.
2. The action taken report was discussed and the quality initiatives taken by the cell were confirmed.
3. (i) Since the posts of History, teacher, Librarian and Table Vadeke are lying vacant, hence step to fillin these posts need to be taken.
(ii) To encourage the activities of clubs particularly the road safety and red ribbon club.
(iii) To countinue with the subject society functions, students of social-science society, Sahitya Prishad should be encouraged to participate in these functions.
- IV To liasion with the cluster college for the enhancement of quality by looking forward for NAAC accreditation.
- V The class tests of all the subjects must be completed before the winter vacations.

Action Taken Report

1. In order to ensure quality the focus should be on efficient classroom teaching supported by an updated library. In this context, a letter requesting filling of vacant posts the i.e. Assistant professor in History, Literature and Tabla Vada, was sent to the Directorate of Higher Education on 20-10-2023.
2. The college has a strong Road Safety Club and the funding for different activities of the Club is separately received from the government. This club observed various activities through the students registered with this club. Major activities of the Club were held on 22-11-2023 and 28-11-2023. The Club plays a vital role in educating the rural masses regarding the Road safety majors and various rules of the road. The activities are recorded in the activity register duly authenticated by the Principal.
3. The Red Ribbon Club of the college celebrated various functions. The main being attending ^{on} HIV workshop by the Incharge and some students at GDC Rampur. The club also observed the World AIDS Day on 1st Dec, 2023.
4. A beautiful showcase of tradition and culture of the local rural area was brought out by the students of Social Sciences "NAVSHRINKHLA." A platform was provided for various artists through this function.
5. The Sahitya Prishad / Literary society of the college also presented a beautiful function before the audience, included in which was Pahadi Natti, Pahadi play, Pantomime, and a dance fusion.

IQAC co-ordinator


Principal,
Government Degree College
Kumarsain, District Shimla, HP

A meeting of IQAC (Third quarter Jan-Mar, 2023-24) was held today under the chairmanship of Dr. Rajesh Dhorta, Principal. The following members attended the meeting.

1. Prof. Vansha Verma
3. Prof. Ashish

2. Dr. Bhushan Azad
4. Dr. Santosh Sharma

The existing members of the IQAC Dr. K.C. Kashyap has been replaced by Dr. Santosh Sharma as he has been posted as Principal at GC Rewalsar.

The third quarter starts from January, 2024 and the colleges in HP will remain closed from 1st January to 5th Feb, 2024. Hence the meeting of third quarter has been scheduled at this date i.e. 30-12-2023.

Agenda of the meeting -

1. Confirmation and approval of previous IQAC meeting minutes
2. ATR of previous IQAC meeting.
3. Quality initiatives of IQAC.
4. Forth-coming activities of IQAC

Minutes of the meeting -

1. The minutes of the previous meeting were read out and endorsed by the IQAC members.
2. The action taken report was discussed and quality initiatives taken by the cell was confirmed.
3. In order to ensure quality, the campus needs immediate shifting to the new premises. In order to expedite the progress of the on going construction a liaisoning committee shall be constituted which shall frequently evaluate the progress at the construction site keeping effective liaison with the executing authority, PWD.
4. The academic examination at college level i.e. the mid-term test shall be conducted immediately after winter-vacations to be followed by NSS annual camp, sports meet and annual function.

Action Taken Report

1. On Feb 9, 2024 a liasoning committee was constituted to ensure early completion of the building at new campus. The committee has been directed to visit the ~~construction site~~ ^{Construction} once in 10 days time and review the progress of the construction work. The committee will submit the status report to the Principal after every visit to the construction site.
2. In order to ensure quality and in academics there was a free and ~~smooth~~ smooth conduct of the mid-term test which started one week after the winter vacation were over. They were completed within a ~~forth~~ fortnight and the scripts of the test have been evaluated by the concerned teachers in order to maintain the CCA of every student of the college.
3. NSS plays a vital role in the holistic development of the students. In order to inculcate the virtues of co-operations, codination, service and team work, the annual camp of NSS started on 28th Feb, 2024 which ended on 5th of March 2024.
4. Due to lack of sports facilities at the present campus, the sports vigour and temperament of children was taken out to the ~~be~~ borrowed premises at Kumarsain where students participated in the annual athletic meet - 2024 with great enthusiasm.
5. The last annual prize distribution function in the college was held for the session 2018-19 and thereafter due to covid-19 the successive function could not be held. On 23th March, 2024 the annual prize distribution function of the college was beautiful exhibition of mementos, which were given away to the meritorious students in the field of academics since 2018-19 and in the field of sports/culture, NSS, RLR, RRC etc for the current session 2023-24.

Date 2-04-2024

A meeting of IQAC (Fourth quarter) 2nd April, 2024) was held today under the chairmanship of Dr. Rajesh Shorta, Principal. The following members attended the meeting.

1. Prof Varsha Verna
2. Dr. Bhushan Azad
3. Dr. Santosh Sharma
4. Prof Ashish K. Chaudhary

The existing members of the IQAC discussed on the following agenda.

1. Confirmation and approval of the previous IQAC meeting minutes.
2. ATR of previous IQAC meeting.
3. Quality Initiatives of IQAC
4. Forthcoming activities of IQAC

Minutes of the meeting —

1. The minutes of the previous meetings were confirmed by the members of IQAC

2. The action taken report of the last meeting was thoroughly discussed and confirmed.

3. The college has not been publishing the college magazine. Articles from the students have already been invited and the staff editors have shortlisted these after due consideration. The IQAC finally decides to publish the articles in the maiden magazine of the college namely "Keteshkriti."

4. The admissions for the session 2024-25 will start in June 2024, hence new prospectus needs to be printed. When the vacation/admission schedule will come out, a staff meeting will be conducted to discuss various activities of the staff under different committees for the new session.

5. To liaison with lead college for various cluster activities.

Action Taken Report

1. Quotations for publishing of college magazine and prospectus have already been invited. Printing of these two documents were successfully done. The magazines will be distributed to the students immediately after printing and prospectus has helped the students, particularly new one to know and explore more about the college.
2. In order to improve quality in education, cluster colleges have been meeting at several occasions to discuss important issues like NAAC accreditation, NEP 2020, and functioning of IQAC. On 9th May 2024, the principal and IQAC cum NEP co-ordinator Prof Varsha Verma attended a workshop on NEP, which was conducted by the Lead college and the resource person was Prof B.K. Verma, DS HPU cum Chairman of NEP implementing committee of HPU.
3. The college prospectus for the session 2024-25 has been printed after the sincere efforts put in by the prospectus committee members and the sale of prospectus for first year students in particular has already started i.e. 03-06-2024. The rollon admission process has also started from 06-06-2024.
4. The staff meeting was held on 21-05-2024 in which a detailed discussion on admission/vacation/examination schedule was done and it was hoped that the new beginning of the session 2024-25 for classes will be at the new premises.
5. In a continuation of the cluster activities by the constituent colleges, under the lead college Rampur BSR, a meeting has been scheduled at GC Anni on 13 June, 2024 in which the focus will be on the 18 KPIs (Key performance indicators).